



Digital File Specifications

LYNCHBURG BUSINESS –
LARGE FORMAT (9" X 10.875")

Production Contact
Customer Relations Manager
SUMONE LEONARD
phone: 757-422-8979 x145
e-mail: sumone@vgnet.com

To contact your Account Executive or Sales Coordinator call 757-422-8979 ext 257

AD SIZE	DIMENSIONS	BLEED	LIVE AREA
Double Page*	18" x 10.875"	18.25" x 11.125"*	17.5" x 10.375"
Full Page*	9" x 10.875"	9.25" x 11.125"*	8.5" x 10.375"
1/2 Vertical	3.875" x 9.75"	N/A	N/A
1/2 Horizontal	8.125" x 4.625"	N/A	N/A
1/4 Page	3.875" x 4.625"	N/A	N/A
1/8 Horizontal	3.875" x 2.125"	N/A	N/A

***ALL ADS THAT BLEED REQUIRE
1/4 INCH WITHIN FOR LIVE AREA AND
1/8 INCH EXTRA FOR BLEED ON ALL SIDES

Ad Delivery

Email to sumone@vgnet.com or to your account executive. Or use a free file delivery system such as WeTransfer.com

General Information

Publication Trim Size:

9" x 10.875"

Safety: 0.25" from trim on all sides

Bleed: 0.125" beyond trim on all sides

Binding Method:

Perfect Bound, jogs to foot

Image Resolution: 300 dpi

Line Screen: 150 dpi

Color Space: CMYK only; no spot color or RGB

Acceptable File Format

PDF with all fonts and high-resolution images embedded. Ensure that all elements are a minimum of 300 dpi and 100% in size.

Proofs

Ads submitted will not be provided an additional proof unless requested. We offer this service for an additional \$50. There is an opportunity to review your supplied ad at the time of upload on our ad portal.

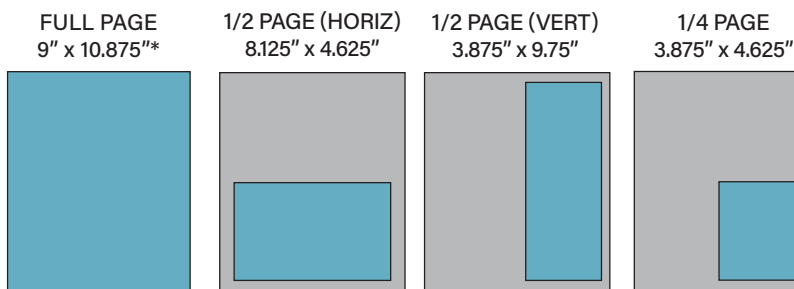
We want your Ad To Print Correctly

Late ads with problems or last-minute changes increase the chance of print error. Please make every effort to deliver your materials on time and to our specifications.

Common Ad Problems to Avoid: Please check your ad for these errors before uploading:

- Incorrect dimensions
- Text outside the safety area (allow 1/4 inch at least, 1/2 inch preferred)
- Non-bleed ads that bleed (and vice versa)
- Low-resolution images
- Images not converted to CMYK
- Spot color/PMS used in the color space
- Position marks or color bars in the live area (suggested both crops and bleed marks be off to .125" or more)

AD LAYOUT



* Ad size is without required .125" bleed.

Ads with Bleed

Pay special attention to the **live area**, **trim** and **bleed**.

